

## ORDINARIATE SAFE ENVIRONMENT TRAINING REQUIREMENTS

1. Church Personnel are required to complete a formal program, selected by the Ordinariate, on child abuse prevention and training. This must be completed before the person begins any work with a child, youth or at-risk adult.
2. In addition, the Ordinariate will provide regular opportunities for ongoing training, including but not limited to the following subjects:
  - a. appropriate boundaries in ministry;
  - b. the nature of the problem of sexual abuse of children, youth and at-risk adults;
  - c. signs and symptoms of sexual abuse in children, youth and at-risk adults;
  - d. policies and procedures for the prevention of sexual abuse by Church Personnel;
  - e. policies and procedures for the prevention of sexual abuse on any Ordinariate-owned property or at any Ordinariate-sponsored events and activities; and
  - f. policies and procedures for responding to and reporting allegations of sexual abuse.
3. All Church Personnel as defined in this Policy must participate in regular training and other exercises as identified by the Ordinariate and certify his/her participation to the Ordinariate.
4. At least annually, all Ordinariate parishes and communities will utilize programs to educate children and parents about personal safety and appropriate boundaries between children and adults. Through formal training sessions, independent reading, video presentations, and Internet resources, parents can learn how to listen to and react to various types of disclosures. The prevention and education programs taught to children will include instruction on how to:
  - communicate any concerns they may have;
  - say "no" to unwanted situations;
  - identify trusted adults with whom to speak;
  - recognize that abusive situations are never the fault of the victim;
  - disclose inappropriate or unwanted actions directed to self or others.
5. All attendance will be documented; all parents who decline training for themselves or for their children will be offered written information and these facts will also be documented.